

TAYSIDE PALLIATIVE & END OF LIFE CARE MANAGED CARE NETWORK

END OF LIFE CARE GROUP

Terms of Reference

1. Purpose of End of Life Care Group

To work in partnership, with all who are involved with caring for those who are living with advanced illness, those who are moving in to the last weeks and days of life and those who are dying so that they have the care they need, when and where they need it. This includes care delivered in all settings and the support of families and carers.

2. Aim

The aim of this group will be to support improvements in people's experience of their or their loved ones last hours, days or weeks of life.

3. Objectives

The End of Life Care Group will be responsible for:

- Identifying and supporting selected projects brought to the group
- Ensuring close integration of work with colleagues in health, social care, the independent and voluntary sector
- Facilitate the sharing of learning from projects with colleagues in Tayside and more widely as appropriate

4. Chair Person

This group is co-chaired by Dr Shawkat Hasan, GP Partner/ Clinical Lead OOH, NHS Tayside and Gill Tomison, Palliative Advanced Nurse Practitioner, Cornhill Macmillan Centre, PRI. This group will benefit from the additional leadership of a Nurse Consultant for Palliative and End of life Care for NHS Tayside (to be appointed).

5. Membership

Name	Job Title	Role
Lynn Blair	Independent Sector Improvement Lead, Scottish Care	Group member
Deans Buchanan	Consultant in Palliative Medicine, NHS Tayside Clinical Lead	Group member
Elaine Colville	Lippen Care Senior Palliative Care Nurse	Group member
Ian Cornford	Independent Sector Improvement Lead, Scottish Care	Group member
Fiona McFatter	Consultant in Palliative Medicine, NHS Tayside	Group member
Iona Philp	TayPEOLC MCN Manager	Group member

Fiona Reid	Macmillan Specialist Physiotherapist, NHS Tayside	Group member
Valerie Riddle	Senior Practitioner/Acting Team Leader, Perth & Kinross Council	Group member
Ann-Marie Todd	Speciality Doctor in Palliative Medicine, NHS Tayside	Group member
Suzanne Scott	Community Care Assistant, Hospital Discharge Team, Perth & Kinross HSCP	Group member
Patrick Sullivan	Chaplain/Spiritual Provider	Group member
Sue Whyte	Macmillan GP Cancer Lead, NHS Tayside	Co-chair

6. Quorum

When group members are unable to attend, the End of Life Care Group meetings will progress with a minimum quorate of a chairperson and 4 members of the group.

7. Frequency of meetings

The End of Life Care Group will meet quarterly.

8. Accountability and Reporting Arrangements

The End of Life Care Group will be accountable to the TayPEOLC MCN Steering Group and will provide update reports for the Steering Group meetings and other MCN reports as required.